

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
April 10, 2024
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor Matik _____ Mrs. Albright _____ Mrs. DeDomenicis _____
 Mr. Kelly _____ Mr. Levinson _____ Mr. Michael _____
 Mr. Walcoff _____ Mr. Ford _____

- Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____

2. Approval of Minutes Without Formal Reading

3. Mayor's Report

4. Councilwoman Albright
 - A. Planning, Engineering, & Development
 1. Resolution awarding a Contract for the All Wars Memorial Park Field House to R. Maxwell Construction Co.

5. Councilwoman DeDomenicis
 - A. Public Works

6. Councilman Kelly
 - A. Neighborhood Services

7. Councilman Levinson
 - A. Revenue & Finance
 1. Ordinance to exceed the CAP – final reading
 2. Bond Ordinance – first reading
 3. Resolution authorizing a tax refund of a Disabled Veteran at 1441 Franklin Boulevard

8. Councilman Michael
 - A. Public Safety

9. Councilman Walcoff
 - A. Shared Services

10. Council President Ford
 - A. Administration

11. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
April 10, 2024**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Todd Michael

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCES

- | | |
|------------------|---|
| 4 OF 2024 | AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
<i>FIRST READING:</i> March 27, 2024
<i>PUBLICATION:</i> April 2, 2024
<i>PASSAGE:</i> April 10, 2024 |
| 5 OF 2024 | A BOND ORDINANCE APPROPRIATING TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$2,413,500) AND AUTHORIZING THE ISSUANCE OF TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY.
<i>FIRST READING:</i> April 10, 2024
<i>PUBLICATION:</i> April 16, 2024
<i>FINAL READING:</i> May 8, 2024
<i>PUBLICATION WITH STATEMENT:</i> May 14, 2024 |

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- | | |
|----------------|--|
| 70-2024 | A Resolution authorizing the refund of a Disabled Veteran the 2023-2024 tax payment for Block 64 Lot 8 located at 1441 Franklin Boulevard in the City of Linwood |
| 71-2024 | A Resolution awarding the Contract to R. Maxwell Construction Co. for the All Wars Memorial Park Field House, Contract No. 40 |

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 4, 2024

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40:A:4-45.1., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Common Council of the City of Linwood in the County of Atlantic finds it advisable and necessary to increase its CY 2024 budget up to 3.5% over the previous year's final appropriations, in the interest of promoting health, safety and welfare of the citizens; and,

WHEREAS, the Common Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$327,312.03 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Common Council hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriating in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Linwood, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2024 budget year, the final appropriations of the City of Linwood shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$327,312.03, and that the CY 2024 municipal budget for the City of Linwood be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the

Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

FIRST READING: March 27, 2024
PUBLICATION: April 2, 2024
PASSAGE: April 10, 2024

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on March 27, 2024 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on April 10, 2024.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

ORDINANCE NO. 05 - 2024

A BOND ORDINANCE APPROPRIATING TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$2,413,500) AND AUTHORIZING THE ISSUANCE OF TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. Appropriation for Projects-Down Payment.

The general improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be made or acquired by the City of Linwood, in the County of Atlantic, New Jersey (the "City"). For the said improvements or purposes stated in Section 3, there are hereby appropriated the sums of money therein stated as the apportionments made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$2,413,500), including the aggregate sum of ONE HUNDRED TWENTY THOUSAND SIX HUNDRED SEVENTY-FIVE DOLLARS (\$120,675) as the down payment for said improvements as required pursuant to N.J.S.A. 40A:2-11 and more particularly described in Section 3 and now available by virtue of provision in a previously adopted budget or budgets of the City for down payments for capital improvement purposes, and including also monies received or expected to be received from the United States of America, the State of New Jersey or the County of Atlantic, or agencies thereof, as grants in aid of financing said improvements or purposes.

Section 2. Authorization of Bonds.

For the financing of said improvements or purposes and to meet the part of said TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$2,413,500) in appropriations not provided for by application hereunder of said down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) pursuant to the Local Bond Law of New Jersey (the "Local Bond Law"). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. Description of Projects.

The improvements are hereby authorized and the purposes for financing of which said obligation is to be issued, the appropriations made for and estimated costs of such purposes, and the estimated maximum amount of bonds or notes to be issued for such purposes, are follows:

IMPROVEMENTS OR PURPOSES	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES
(a) Various Improvements to Municipal Recreation Areas, including without limitation the athletic fields, and including the costs of surveying, construction planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.	\$1,050,000	\$997,500

<p>(b) Various Municipal Roadway Improvements, including milling and overlay, paving and curbs, such new roadway pavement to be at least equal in useful life or durability to a road of Class B construction, as referred to in Section 40A:2-22 of the Local Bond Law, together with the construction or reconstruction of drainage facilities, pavement preparation, pavement construction or reconstruction, asphalt concrete resurfacing, driveway, curb, sidewalk and shoulder restoration, handicapped accessible curb ramps, and all other necessary or desirable structures, appurtenances and work or materials, all as shown on and in accordance with the plans and specifications therefore on file in the office of the City Clerk and hereby approved, including the costs of surveying, construction planning, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.</p>	\$550,000	\$522,500
<p>(c) Purchase of Equipment for Fire Department.</p>	\$19,000	\$18,050
<p>(d) Purchase of Various Information Technology Improvements for Construction Office.</p>	\$120,000	\$114,000
<p>(e) Purchase of Vehicles and Equipment for the Public Works Department.</p>	\$74,500	\$70,775
<p>(f) Construction of Various Improvements to the Municipal Sanitary Sewer System, including the costs of surveying, construction planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.</p>	\$450,000	\$427,500

(g) Purchase of Vehicles and Equipment for Police Department.	<u>\$150,000</u>	<u>\$142,500</u>
TOTAL	<u>\$2,413,500</u>	<u>\$2,292,825</u>

The excess of the appropriations made for the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payments for said purposes.

Section 4. Authorization of Notes.

In anticipation of the issuance of said bonds and to temporarily finance said improvements, negotiable notes of the City in a principal amount equal to the said principal of bonds not exceeding TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) are hereby authorized to be issued pursuant to the limitations prescribed by the Local Bond Law. All such note(s) shall mature at such time as may be determined by the Chief Financial Officer or such other financial officer designated by Resolution for this purpose (both being hereinafter referred to in this Section as Chief Financial Officer); provided that no note shall mature later than one (1) year from its issue date. Such note(s) shall bear interest at a rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with any note(s) issued pursuant to this Ordinance, and the signature of the Chief Financial Officer upon such note(s) shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell the note(s) from time to time at public or private sale in such amounts as the Chief Financial Officer may determine and not less than par, and to deliver the same from time to time to the purchasers thereof upon receipt of the purchase price plus accrued interest from their dates to the date of delivery thereof as payment thereof. Such Chief Financial Officer is authorized and

directed to report in writing to the Mayor and the Council of the City at the meeting next succeeding the date when any sale or delivery of the note(s) pursuant to this Ordinance is made. Such report shall include the amount, the description, the interest rate, the maturity schedule of the note(s) sold, price obtained and the name of the purchaser. All note(s) issued hereunder may be renewed from time to time for periods not exceeding one (1) year for the time period specified in and in accordance with the provisions and limitations of N.J.S.A. 40A:2-8(a) of the Local Bond Law.

The Chief Financial Officer is further directed to determine all matters in connection with said note or notes and not determined by this Ordinance. The signature of the Chief Financial Officer upon said note(s) shall be conclusive evidence of such determination.

Section 5. Capital Budget.

The capital budget of the City of Linwood is hereby amended to conform with the provisions of this bond ordinance. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program is on the file with the Clerk and is available there for public inspection.

Section 6. Additional Matters.

The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are properties or improvements which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of the Local Bond Law and taking into consideration the respective amounts of said obligations

authorized for said purposes, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is **17.62 years**.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the City Clerk and a complete duplicate thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825), and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding ONE HUNDRED THOUSAND DOLLARS (\$100,000) in the aggregate for interest on said obligations, costs of issuing said obligations, engineering and inspection costs, legal expenses, a reasonable proportion of the compensation and expenses of employees of the City in connection with the construction or acquisition of improvements and properties as authorized herein, and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law have been included as part of the cost of said improvements and are included in the foregoing estimate thereof.

Section 7. Ratification of Prior Actions.

Any actions taken by any officials of the City in connection with the improvements described in Section 3 hereof are hereby ratified and confirmed notwithstanding that such actions may have been taken prior to the effective date of this bond ordinance and shall be deemed to have been taken pursuant to this bond ordinance.

Section 8. Application of Grants.

Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. Full Faith and Credit.

The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 10. Official Intent to Reimburse Expenditures.

The City reasonably expects to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 of this Bond Ordinance and paid prior to the issuance of any bonds or notes authorized by this Bond Ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein has been or is reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the City, or any member of the same "control group" as the City, within the meaning of Treasury Regulations Section 1.150-1(f), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section is intended to be and hereby is a declaration of the City's official intent to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations Section 1.103-18, and no action (or inaction) will be an artifice or device in

accordance with Treasury Regulation Section yield restrictions or arbitrage rebate requirements.

Section 11. Effective Date.

This bond ordinance shall take effect twenty (20) days after the first publication of a summary thereof after final adoption, as provided by the Local Bond Law.

DARREN MATIK, MAYOR

LEIGH ANN NAPOLI, RMC,
MUNICIPAL CLERK

FIRST READING:	April 10, 2024
PUBLICATION:	April 16, 2024
FINAL READING:	May 8, 2024
PUBLICATION WITH STATEMENT:	May 14, 2024

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the City of Linwood, in the County of Atlantic, State of New Jersey, held on April 10, 2024, at the Linwood City Hall. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held on May 8, 2024, at 6:00 o'clock p.m. at the Linwood City Hall. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office located in the City Hall, 400 Poplar Avenue, Linwood, New Jersey for the members of the general public who shall request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$2,413,500) AND AUTHORIZING THE ISSUANCE OF TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purposes: Various Improvements to Municipal Recreation Areas, Various Municipal Roadway Improvements, Purchase of Fire Equipment for Fire Department, Purchase of Various Information Technology Improvements for Construction Office, Purchase of Various Vehicles and Equipment for the Public Works Department, Construction of Various Improvements to the Municipal Sanitary Sewer System, and Purchase of Vehicles and Equipment for Police Department.

Appropriation: \$2,413,500

Bonds/Notes Authorized: \$2,292,825

Grants (if any) Appropriated: None

Section 20 Costs: \$100,000

Useful Life: 17.62 years

Leigh Ann Napoli, RMC, CMR, MPA
Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

BOND ORDINANCE STATEMENTS AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, has been finally adopted by the City of Linwood, in the County of Atlantic, State of New Jersey on May 8, 2024, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING TWO MILLION FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$2,413,500) AND AUTHORIZING THE ISSUANCE OF TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED TWENTY-FIVE DOLLARS (\$2,292,825) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purposes: Various Improvements to Municipal Recreation Areas, Various Municipal Roadway Improvements, Purchase of Fire Equipment for Fire Department, Purchase of Various Information Technology Improvements for Construction Office, Purchase of Various Vehicles and Equipment for the Public Works Department, Construction of Various Improvements to the Municipal Sanitary Sewer System, and Purchase of Vehicles and Equipment for Police Department.

Appropriation: \$2,413,500
Bonds/Notes Authorized: \$2,292,825
Grants (if any) Appropriated: None
Section 20 Costs: \$100,000
Useful Life: 17.62 years

Leigh Ann Napoli, RMC, CMR, MPA
Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

RESOLUTION No. 70, 2024

A RESOLUTION AUTHORIZING THE REFUND OF A DISABLED VETERAN THE 2023-2024 TAX PAYMENT FOR BLOCK 64 LOT 8 LOCATED AT 1441 FRANKLIN BOULEVARD IN THE CITY OF LINWOOD

WHEREAS, Paul Weaver is the owners of Block 64 Lot 8 located at 144 Franklin Boulevard in the taxing district of the City of Linwood; and

WHEREAS, Paul Weaver made application to the Tax Assessor, of the City of Linwood, for property tax exemption as a permanently disabled veteran and the Tax Assessor for the City of Linwood granted the exemption for Paul Weaver as of January 30 2024; and

WHEREAS, Paul Weaver is entitled to retroactive refund of payment made as of date of eligibility of June 23, 2023; and

WHEREAS, the mortgage company Corelogic has paid the 2023 and 2024 taxes; and

WHEREAS, Mr. Weaver is requesting a refund of the paid taxes during the retroactive period;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered, and directed to execute and deliver a draft in favor of Paul Weaver, in the amount of \$12,363.64 which is the amount of the overpayment of retroactive taxes from June 23, 2023 to January 29,2024 to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 10th day of April, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 10th day of April, 2024.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 71, 2024

A RESOLUTION AWARDING THE CONTRACT TO R. MAXWELL CONSTRUCTION CO.
FOR THE ALL WARS MEMORIAL PARK FIELD HOUSE, CONTRACT NO. 40

WHEREAS, the City of Linwood received bids for the All Wars Memorial Park Field House, Contract No. 40 in the City of Linwood on Wednesday, February 21, 2024 at 10:00 a.m. prevailing time; and

WHEREAS, the bids submitted have been received, reviewed and a recommendation has been made with regard to same;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Contract for the All Wars Memorial Park Field House, Contract No. 40 be and is hereby awarded to R. Maxwell Construction Co., 206 W. Delilah Road, Pleasantville, NJ 08232 for the Base Bid amount of \$1,025,000.00 as set forth in the bid submitted, which is attached hereto and incorporated herein;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with R. Maxwell Construction Co. in accordance with the terms and conditions set forth in the bid/proposal submitted;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 10th day of April, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 10th day of April, 2024.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 4-5-2024
Re: Availability of Funds-Memorial Park Field House

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$806,462.14 are available under the Capital Ordinance 3-2020A Recreation Improvements, \$11,600.00 under Capital Ordinance 10-2021B Recreation Improvements and \$206,937.86 under Capital Ordinance 6-2022A Recreation Improvements. Funds will be encumbered to R. Maxwell Construction 206 W Delilah Road Pleasantville, NJ 08232.

Vincent J. Polistina, PE, PP, CME
Craig R. Hurless, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE



Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

April 5, 2024

Mr. Eric Ford, Council President and Council Members
The City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

RE: Report of Bids
All Wars Memorial Park Field House
Contract No. 40
City of Linwood, Atlantic County
PA No. 7501.22

Dear Mr. Ford and Council Members:

On Wednesday, February 21, 2024, at 10 A.M., sealed bids were received by The City of Linwood for the "All Wars Memorial Park Field House" Contract No. 40. A total of eight (8) contractors picked up bid documents during the bidding period and three (3) contractors submitted bids for the project. The bids are tabulated below in order from the lowest to the highest for the total bid:

Bidders Name	Base Bid	Alternate Bid	Total – Base + Alt #1
R. Maxwell Construction	\$ 1,025,000.00	\$ 45,000.00	\$ 1,070,000.00
M.B. Markland Contracting Co.	\$ 1,309,685.00	\$ 31,920.00	\$ 1,341,605.00
Ocean Construction	\$ 1,481,575.00	\$ 63,260.00	\$ 1,544,835.00

All of the bids have been checked for administrative completeness and math computations. The Engineer's Estimate for the bid was \$893,850.00. The lowest bid for the project submitted by R. Maxwell Construction Co. is approximately 15% above the Engineer's Estimate for the bid.

Based on an analysis of the bids received, the Engineer's Estimate and total project costs; the bid submitted by R. Maxwell Construction Co. is the lowest responsive bid and appears favorable to the City.

Subject to the appropriation of City funds, we recommend awarding the Contract for the base bid only in the amount of \$1,025,000.00 to R. Maxwell Construction Co. of Pleasantville, NJ.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES


Vincent J. Polistina, PE, PP, CME
City Engineer

cc: Leigh Ann Napoli, City Clerk

POLISTINA & ASSOCIATES
CONSULTING ENGINEERS & PLANNERS
EGG HARBOR TOWNSHIP, NJ

LINWOOD, NEW JERSEY
CONTRACT NO. 40 - ALL WARS MEMORIAL PARK FIELD HOUSE BUILDING

PAGE No. 1
PROJECT NO. 7501.22
DATE 2/21/2024

ITEM NO.	ITEM DESCRIPTION	QTY	R. Maxwell Construction		MB Mariland		Ocean Construction	
			BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL
1	Mobilization & Permits	1 Lump	\$30,000.00	\$30,000.00	\$35,048.00	\$35,048.00	\$18,112.00	\$18,112.00
2	Clearing Site	1 Lump	\$28,000.00	\$28,000.00	\$68,722.00	\$68,722.00	\$36,602.00	\$36,602.00
3	Construction Layout	1 Lump	\$5,000.00	\$5,000.00	\$7,068.00	\$7,068.00	\$14,513.00	\$14,513.00
4	Sawcutting	200 LF	\$5.00	\$1,000.00	\$8.20	\$1,640.00	\$27.00	\$5,400.00
5	8" PVC SDR-35 Sanitary Sewer Main	518 LF	\$75.00	\$38,850.00	\$150.00	\$77,700.00	\$93.00	\$48,174.00
6	6" PVC SDR-35 Sanitary Sewer Lateral with Cleanout	1 Unit	\$3,000.00	\$3,000.00	\$6,360.00	\$6,360.00	\$5,439.00	\$5,439.00
7	Sanitary Sewer Doghouse Manhole (0-6' Deep)	1 Unit	\$6,000.00	\$6,000.00	\$10,560.00	\$10,560.00	\$13,776.00	\$13,776.00
8	Sanitary Sewer Manhole (0-6' Deep)	3 Units	\$6,000.00	\$18,000.00	\$7,800.00	\$23,400.00	\$11,361.00	\$34,083.00
9	8" Dia. Core Drill Connection	1 Unit	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00	\$11,811.00	\$11,811.00
10	3/4" Crushed Stone Bedding, If & Where Directed	50 CY	\$50.00	\$2,500.00	\$30.00	\$1,500.00	\$229.00	\$11,450.00
11	Select Backfill, If & Where Directed	500 CY	\$15.00	\$7,500.00	\$18.00	\$9,000.00	\$161.00	\$80,500.00
12	Temporary Road Restoration	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	Concrete Gutter, 8" thick	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	Hot Mix Asphalt Walkway, 2" thick	660 SY	\$31.00	\$20,460.00	\$42.00	\$27,720.00	\$44.00	\$29,040.00
15	Concrete Pavers	555 SY	\$180.00	\$99,900.00	\$163.20	\$90,576.00	\$278.00	\$154,290.00
16	Traffic Markings, Thermoplastic	0 SF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	Topsoil, Fertilize & Seed	200 SY	\$24.00	\$4,800.00	\$27.60	\$5,520.00	\$65.00	\$13,000.00
18	Field House Building	1 Lump	\$746,000.00	\$746,000.00	\$934,371.00	\$934,371.00	\$994,137.00	\$994,137.00
19	Relocation of Existing Field Lighting Service Feed	1 Lump	\$11,990.00	\$11,990.00	\$9,300.00	\$9,300.00	\$11,248.00	\$11,248.00
	TOTAL BASE BID			\$1,025,000.00		\$1,309,685.00		\$1,481,575.00
Alt #1	Split System Heat Pumps	1 Lump	\$45,000.00	\$45,000.00	\$31,920.00	\$31,920.00	\$63,260.00	\$63,260.00
	TOTAL BASE BID + ALTERNATE			\$1,070,000.00		\$1,341,605.00		\$1,544,835.00